

# CODE OF CONDUCT

The strength of our ENLIGHT community lies in the constructive collaboration of many individuals with diverse roles. Aware of our social and personal responsibilities, we have adopted this code of conduct as a guiding framework for respectful interaction with one another.

As members of the ENLIGHT community,

WE...

### COLLABORATE OPENLY

...share ideas, knowledge, and results to benefit everyone.

...take part in group discussions and activities to exchange knowledge.

...view our community as a shared learning process that we shape together.

...coordinate with task leaders before acting on behalf of a work group or an alliance.

...ensure broad participation by sharing outcomes from smaller groups and inviting input from all partners before major decisions are made.

## COMMUNICATE RESPECTFULLY

...acknowledge that English is our communication language and we have different levels of fluency and learning backgrounds.

...listen attentively and give others space to share their views.

...share feedback or disagreements calmly, focusing on ideas rather than personal remarks.

...support collective decision-making by recognising and respecting the roles and responsibilities of everyone involved.

# ENCOURAGE PARTICIPATION

...welcome contributions from participants with various roles, expertise, and lived experience.

...use clear language, explain unfamiliar terms and use examples that relate to different contexts.

...make decision-making processes as clear as possible so that everyone can participate.



#### **ACT RESPONSIBLY**

...use resources thoughtfully by reducing waste, saving energy, leaving shared spaces tidy for others to use.

...speak up or seek support if we experience or witness behaviour that could make someone feel unsafe or unwelcome.

...respect each person's privacy by keeping sensitive information confidential.

...use AI tools responsibly, keeping in mind our ethical responsibility towards the alliance, our respective institutions, our colleagues, and their data privacy.

#### PRACTISE SELF-REFLECTION

...are mindful of how words and actions impact others and the environment.

...welcome constructive feedback and use it to improve future actions.

...stay open to learning from different perspectives and situations.

...are aware that each of us has their privileges and are each differently situated in society.

